

FEE TERMS & CONDITIONS

- Each session has a capacity of 10 students, with a corresponding parent/guardian/caregiver, 1 teacher and 1 class assistant
- Sessions per week is fixed to corresponding schedule and cannot be changed
- Fees are calculated on a Term (20 working days/4 working weeks) with the respective public holidays deducted from calculation of fees due, which is due before the first session
- Enrollment must be on a CONTINUOUS WEEKLY basis (i.e. cannot enroll for 1 week every month)
- Discounts of 5% will be applied to continuous enrollment of 3 terms ONLY at the time of enrollment (i.e. enrolling for one term 3 separate times does not qualify)
- Discounts of 10% will be applied to continuous enrollment of 6 terms ONLY at the time of enrollment (i.e. enrolling for one term 6 separate times does not qualify)
- Fees are non-refundable due to missed sessions
- Make-up classes are available on an availability basis, ONLY due to unexpected school closures (e.g. weather conditions, etc.)
- Fees include a Monteca International Playschool bib to be worn in class, additional units can be purchased; colors and stock are on an availability basis
- Monteca International Playschool reserves the right to change the scheduling days and times if deemed necessary given two weeks' notice
- Monteca International Playschool reserves the right to a yearly revision of fees

I (parent/guardian), accept the above Terms & Conditions.

Parent/Guardian Printed Name and Signature:

Date:

PAYMENT INFORMATION			
<u>ON SITE</u>	<u>ONLINE</u>	<u>CHEQUE</u>	<u>BANK TRANSFER</u>
Cash or Cheque	PayPal or FPS: info@montecaschool.com	Please make cheque payable to: Rubix Education Limited	Bank: ICBC Name: Rubix Education Limited Account Number: 866502462160
* Please ensure to write your child's name on the back of the cheque, receipts will be provided in both electronic and hard copy			